**HORACE MILLER/GINNY SAYLOR**

**PUBLICATION GRANT**

Background and Scope:

* The Arizona Native Plant Society is a nonprofit organization whose mission is to promote knowledge, appreciation, conservation, and restoration of Arizona's native plants and their habitats.
* The publication grants have been established through generous bequests from long-time members Horace Miller and Ginny Saylor.
* This grant is intended to assist with the costs of disseminating original work concerning the biology of native plants of the Southwestern United States, principally Arizona and northern Mexico.
* One or more grants may be made each year. The total available for all grants is $1,500. The deadline for submission of grant proposals is March 31, 2015.

Description and Purpose:

* The Tucson Chapter of the Arizona Native Plant Society (AZNPS) provides a total of $1,500 for a limited number of grants to publication projects that focus on Arizona and northwestern Mexico native plants and reach the broadest audience possible.
* Eligible publications or related publication projects must contribute to:
	+ scientific knowledge of native plants
	+ public understanding of native plants and their environments
	+ native plant conservation.
* Applicants from all levels of expertise are encouraged to participate (individuals, teachers, undergraduate and graduate students, professional researchers, etc.).
* Awards will be made for costs associated with publication in a scientific journal, publishing regional plant lists for general distribution, publication artwork, producing brochures or booklets for the general public, producing educational materials for schools, developing web pages, or other publication-related expenses as deemed appropriate by the AZNPS grant committee. Supplanting existing funding with this grant is not allowed.
* Applications will be judged on the basis of their consistency with the purposes and selection criteria described above.
* The grant recipient will be expected to either make a presentation to the Tucson Chapter, provide a short article for the AZNPS Plant Press, or make other arrangements for sharing their work with AZNPS.

Requirements:

* Support by the AZNPS Horace Miller/Ginny Saylor Publication Grant should be acknowledged in any papers, reports, projects, and/or presentations. Example: Support provided in part by funding from the Arizona Native Plant Society Horace Miller/Ginny Saylor Grant program.

Due Date:

Complete proposals must be received by AZNPS-Tucson Chapter by 12:00 PM, March 31, 2015. Late proposals will not be considered.

Submit proposals one of two ways:

* Electronically in Microsoft Word or PDF form to Larry Norris at llnorris@email.arizona.edu. Subject line should include “Publication Grant.”
* By mail to Publication Grant, AZNPS-Tucson Chapter, Box 41206, Sun Station, Tucson, AZ 85717

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**PUBLICATION GRANTS**

**Application Package Requirements**

**Cover Letter**

Provide a one-page cover letter that states the amount requested and provides a highly abbreviated description of the project.

**Proposal Narrative**

Submit a proposal narrative, not exceeding 1,000 words, with 1-inch margins, 12-point font, and single line spacing. The narrative must include the following:

1. Contact information:

 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Day-time phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Project/program details

1. Project/program description
2. Need for the project or issue addressed by the project
3. Mock-ups if applicable.

3. Applicant’s relevant experience in addressing the issue or need.

4. Targeted audience and geographic area to be served by this project/program.

5. Desired outcomes and plans for achieving them.

6. Plans for assessing progress toward goals including:

1. Criteria for success/progress and the process for measuring effectiveness.
2. Plan for assessing overall projected outcomes.

7. Project timeline.

**One Page Budget**

Budget and Fundraising strategy to include:

1. Itemized use of requested funds
2. Expenses and sources of committed and anticipated revenue.
3. Plans for generating other revenue and identifying other revenue sources.

**Proposal Attachments**

1. Letter of support.
2. Letters of agreement, if collaborating with another organization.